

Grade

A*

A

B

C

D

E

The Influence of Quality Assurance Scores on Promotion



Lecturer

Assist.
Prof.

Prof.

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Cihan University - Erbil

Date: 1-11-2018

Time : 1:30 pm

The aim of the presentation



- The relationship between quality assurance score and promotion
- To make lecturers familiar with the way of applying Quality Assurance's procedures at Cihan University-Erbil.
- Focuses on how to obtain the grades and explaining how to pass the levels.

Relation between QA score and Promotion

Promotion

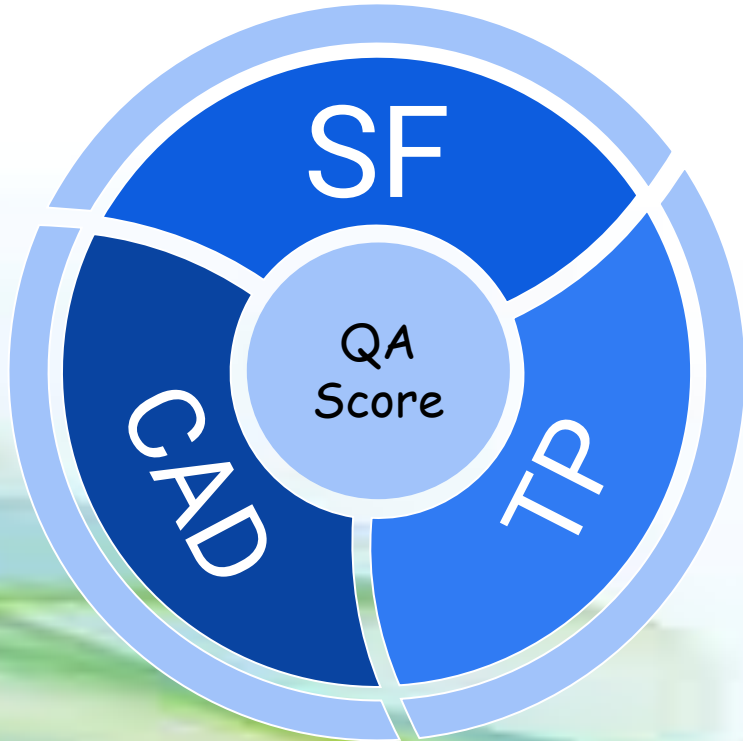
It needs three passing result of QA scores after the last scientific title

QA score	2016	2017	2018
Grade	Grade	Grade	Grade
SF	A*	C	A
CAD	A	B	B
TP	B	A	A
Result	Passed	Passed	Passed





Parts of QA score



QA Score consists of three evaluations:

SF

Student Feedback

TP

Teacher Portfolio

CAD

Continues Academic Development

How to pass Student Feedback <<SF>>



Grade	Score
A*	$4.5 \leq SF \leq 5$
A	$2.5 \leq SF < 4.5$
B	$2 \leq SF < 2.5$
C	$1.5 \leq SF < 2$
D	$1 \leq SF < 1.5$

SF

1

5

How to pass Teacher Portfolio <<PF>>



Grade

Score

A

$4.5 \leq TAP \leq 5$

B

$3.5 \leq TAP < 4.5$

C

$2 \leq TAP < 3.5$

D

$1 \leq TAP < 2$

TAP

1

5

How to pass Continues Academic Development <<CAD>>



Grade	Score			
	A.Lect.	Lect.	A. Prof.	Prof.
A*	$45 \leq \text{CAD}$	$55 \leq \text{CAD}$	$70 \leq \text{CAD}$	$80 \leq \text{CAD}$
A	$25 \leq \text{CAD} \leq 44$	$35 \leq \text{CAD} \leq 54$	$50 \leq \text{CAD} \leq 69$	$60 \leq \text{CAD} \leq 79$
B	$18 \leq \text{CAD} \leq 24$	$24 \leq \text{CAD} \leq 34$	$35 \leq \text{CAD} \leq 49$	$45 \leq \text{CAD} \leq 59$
C	$12 \leq \text{CAD} \leq 17$	$15 \leq \text{CAD} \leq 23$	$20 \leq \text{CAD} \leq 34$	$20 \leq \text{CAD} \leq 44$
D	$6 \leq \text{CAD} \leq 11$	$6 \leq \text{CAD} \leq 14$	$6 \leq \text{CAD} \leq 19$	$6 \leq \text{CAD} \leq 19$
E	$0 \leq \text{CAD} < 5$	$0 \leq \text{CAD} < 5$	$0 \leq \text{CAD} < 5$	$0 \leq \text{CAD} < 5$

How to obtain SF



1 Based on SF Questionnaire. (MHE-KRG) ↓

2 Participation of students in SF Questionnaire ↓

3 SF : An average is taken if there is more than one subject

$$SF = (SF_1 + SF_2 + \dots + SF_n) / n$$

STUDENT FEEDBACK REPORT

A graphic showing a hand holding a pen over a document with bar charts. The text "STUDENT FEEDBACK REPORT" is written diagonally across the image in white and blue. The background shows a laptop keyboard and a tablet displaying a bar chart.

How to obtain CAD



1 CAD requirements (MHE-KRG- see)



You need to fill the information in your QA e-system ([PF&CAD Activities](#)) and upload the documents



2 Your CAD is approved by the below committee

Quality assurance committee

Academic Profile

PREPARED BY:

DIRECTORATE OF QUALITY ASSURANCE

2018

How to obtain TAP



1 Evaluation form of The Teacher Portfolio (HE-KRG- see )

2 The evaluation committee members are at least;

- Head of the academics' department.
- A senior teaching staff from inside/outside the department.
- Department QA coordinator
- QA director at university.

When do you pass in QA score?

In order to pass QA score you should at least pass two of the followings :
SF - CAD -TP

Example for QA score	2016	2017	2018
	Grade	Grade	Grade
SF	A*	C	A
CAD	A	C	C
TP	C	A	B
Result	Passed	Failed	Passed



**Thank you
for your
attention**



Teachers Academic Portfolio



NO	Assessment Questions	Level 1-5	Note
1-	The teacher considers the university his/her own and dedicates 100% of the working hours for meeting its objectives. Also, the teacher's attendance is satisfactory.		
2-	Teacher is conscientious, and compensates for missed classes.		
3-	Focuses on quality and takes steps towards offering quality education.		
4-	Prepares course book in his/her subject in good time before the course and explains the key objectives to the students.		
5-	Participates in the analysis of examinations results at the end of the academic year.		

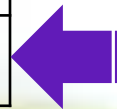




Teachers Academic Portfolio



NO	Assessment Questions	Level 1-5	Note
6-	The teacher promotes critical thinking and also accepts different views.		
7-	Teacher does not discriminate between students and the students are satisfied with him/her.		
8-	Teacher does not allow external interference, and his decisions are made on objective grounds in the public interest.		
9-	Teacher shows the spirit of teamwork with other teachers and follows the ethics of respect and patience with them.		
10-	Teacher is expert in his field and it is a role model for others.		





Teachers Academic Portfolio



NO	Assessment Questions	Level 1-5	Note
11-	Follows University guidelines and carries out work over and beside his/her duty.		
12-	Teacher actively assists the department in its objectives and the delivery of quality education.		
13-	Innovative and actively participates in the different committees inside the department, Faculty and University.		
14-	The teacher is an active researcher and has national publications and participate international conferences.		
15-	Teacher's research is internationally recognized and published in international journals.		





Teachers Academic Portfolio



NO	Assessment Questions	Level 1-5	Note
16-	Teacher actively engaging in community works, professional and charity organizations or any other activity that he/she considers being of public benefit.		
17	Average of level		
18	Notes and suggestions for self-improvement, development and progress of the lecturer are:	1-	
		2-	
		3-	



CAD Hour's requirements according to the academic level



	Academic Title	Minimum required hours	Effective Activity
1-	Professor and assistant professor Doctor.	50 hours	20 hours
2-	Lecturer doctor & Assistant professor Master	45 hours	15 hours
3-	Lecturer master and assistant lecturer	40 hours	10 hours

Total Scores	
Total scores of the effective activity	
Total scores of non-effective activity	

Lecturer's signature

Head of Department's signature

Date

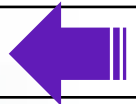
CAD (Page 1-5) Next Page



	Activity	Activity Mark	Lecturer Mark	Notes
1-	Attending seminars in department/college	1		
2-	Presenting seminars in Department/College	3		
3-	Publishing researches in local journal	3		
4-	Presenting seminars concerned with a published scientific research or with an accepted research which mentioned above in 3			To encourage the lecturers to write and present researches
5-	Publishing a research or (Acceptance Letter) in a journal outside Iraq	5		
6-	Presenting seminars in the subject of the scientific research or in the accepted research which is mentioned above in 5	10		To encourage lecturers to write and present researches
7-	Obtaining a patent	12		



	Activity (Conferences and Workshops)	Activity Mark	Lect. Mark	Notes
8-	Attending a conference or a workshop			2 marks per day(excluding travel days) ; shouldn't be more than 5 days
9-	Participating in research conference or workshop inside Iraq.			2 marks per day (excluding travel days); shouldn't be more than 5 days + points 5 for research presentation day.
10	Participating in research conference or workshop inside or outside Iraq.			2 marks per day (excluding travel days); shouldn't be more than 5 days + 7 marks for research presentation day.
11	Participating in a workshop inside or outside Iraq			
12	Participating in training courses inside or outside Iraq	2 1		Per week for supervisors Per week for participant only
13	TV and Radio interview	2		
14	Publishing scientific topics in newspaper	2		No more than 3 articles



	Activity (Membership of committees)	Activity Mark	Lect. Mark	Notes
15	Department committees or college	1		Official letter is required
16	University Central Committees	2		Official letter is required
17	The permanent and annual committee in ministry of higher education	3		Official letter is required
18	The committee in other ministries (permanent and annual)	3		Official letter is required
19	A committee for preparing scientific conferences	3		Official letter is required



	Activity (Editing and Translating Scientific Books)	Activity.Mark	Lect. Mark	Notes
20	Editing a book at the request of the university	12		Documented by university request; the marks would be given at the end of completing the book
21	Editing a scientific book at lecturer's request and accepted by the scientific committee	4		The marks should be given at the time of completing the book.
22	Translating a book at the request of university	8		Documented by university request; the marks would be given at the end of completing the book.
23	Translating a scientific book at lecturer's request and accepted by the scientific committee	4		The marks should be given at the time of completing the book.
24	A membership of editorial board of scientific journal inside and outside the country.	1 2		Inside Iraq Outside Iraq
25	Research Reviewing	1 2		Inside Iraq Outside Iraq





Student Evaluation Form



Question

- 1 (At the start of the year the content and subjects have been explained)
- 2 (The student is provided with a list of different references beside the main ones)
- 3 (The nature of lecture and method of teaching are interesting and motivate the student to be expert in the field)
- 4 (To what extent the module was effective and helped improve the student's capacity and skills in the field?)
- 5 (How much time, if any, is given to questions and answers?)
- 6 (Necessary tools for explanatory purposes are used such as data show, audio, video, white board, etc.)

- 7 (In this module the student is given the chance to do a seminar, report, research?)
- 8 (The lecture starts and concludes on time; no time is wasted)
- 9 (During lecture the teacher acts respectfully)
- 10 (Do the exam questions reflect the module's contents?)
- 11 (Did the teacher use class website for the module? Did the teacher upload the course book, syllables and module notes onto the class website which are comprehensible and easy to download?)
- 12 (In general the teacher was successful in teaching the module)

SF

1

5